

# California Montessori Project

## Regular meeting of the Governing Board

### September 13, 2021; Conference Call

#### Meeting Information

- **Date:** Monday, September 13, 2021
  - **Time:** 6:00 p.m.
  - **Locations:** Conference Call
  - Please click the link below to join the webinar:
  - <https://us02web.zoom.us/j/89561645724?pwd=VzBybE9oNWl2TkRXYTtyS0dUUkpZUT09>
  - Passcode: Board2122
  - Or One tap mobile: US: +1-669-900-6833; 1-253-215-8782
  - Or Telephone: Dial US: +1 669 900 6833; 1-253-215-8782; 1-346-248-7799; 1-301-715-8592; 1-312-626-6799; 1- 646-558-8656
  - Webinar ID: 895 6164 5724; Passcode: 570227888
  - International numbers available: <https://us02web.zoom.us/j/89561645724?pwd=VzBybE9oNWl2TkRXYTtyS0dUUkpZUT09>
  - **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100
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The Board of Directors (“Board”) and employees of California Montessori Project shall meet via Teleconference pursuant to Executive Orders N-25-20 and N-29-20, with one or more Board members participating from remote locations via telephone or other electronic means. Voting at this meeting shall be by roll call. This meeting will be accessible to members of the public via the above teleconference call number.

Members of the public who wish to comment during the Board meeting must submit public comment through the Google Form here: [Request to Address the Governing Board](#). The form can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting.

All public comments will be limited to three (3) minutes which is approximately 1,800 characters. All written comments that are not read into the record will be provided to the Board members for review. Please be aware that written public comments, including your name, may become public information. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project’s website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## Agenda

### Meeting Call to Order and Roll Call:

Board Member Names and Titles for Roll Call	
Rob Henderson - Business Representative	Renée Dall - Parent Representative – San Juan
Adam Childers - Business Representative	Marwa Helmy - Parent Representative – Capitol
Open - Community Representative	Scott Porter - Parent Representative – Elk Grove
Mickey Slamkowski-Montessori Representative	Jodi Mottashed – Parent Representative – Shingle Springs
Tracey Weinstein – Charter Representative	

**Presentation: Brown Act Training and 7 Habits of a Highly Effective Board:** Jim Young of Young, Minney & Corr, LLP

### Communication from the Public

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to take action on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

### Consent Items:

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of August 9, 2021** (Attachment #1)
2. **Pay Scale: Director of Student Services and Charter Compliance** (Attachment #2)
3. **Pay Scale: Director of Data Management** (Attachment #3)
4. **Pay Scale: Director of Human Resources** (Attachment #4)
5. **Pay Scale: Director of Special Education** (Attachment #5)
6. **Pay Scale: Technology Director** (Attachment #6)
7. **Pay Scale: Assistant to the Superintendent** (Attachment #7)

### Informational Items:

1. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #8, #9, #10, #11, #12, #13). CMP-Elk Grove is presenting.
2. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
3. **COVID-19 Update**
  - Pooled Testing
  - Modified Quarantine
  - Masking Recommendations
4. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
5. **Monthly Financial Update** (Attachment #14): Sabrina Silver and Bryce Fleming (EdTec)

## Action Items

1. **Consideration of the 2020-2021 California Montessori Project – Capitol Unaudited Actuals** (Attachment #15)
  - **Comment:** Brett Barley, Bryce Fleming, and Sabrina Silver will provide a brief summary of the 2020 - 2021 Unaudited Actuals for California Montessori Project – Capitol, subject to review and adjustments by the auditors.
  - **Recommendation:** The CMP Governing Board is requested to approve the 2020-2021 California Montessori Project – Capitol Unaudited Actuals.
2. **Consideration of the 2020-2021 California Montessori Project – Elk Grove Unaudited Actuals** (Attachment #16)
  - **Comment:** Brett Barley, Bryce Fleming, and Sabrina Silver will provide a brief summary of the 2020 - 2021 Unaudited Actuals for California Montessori Project–Elk Grove, subject to review and adjustments by the auditors.
  - **Recommendation:** The CMP Governing Board is requested to approve the 2020 - 2021 California Montessori Project – Elk Grove Unaudited Actuals.
3. **Consideration of the 2020-2021 California Montessori Project – San Juan Unaudited Actuals** (Attachment #17)
  - **Comment:** Brett Barley, Bryce Fleming, and Sabrina Silver will provide a brief summary of the 2020 - 2021 Unaudited Actuals for California Montessori Project–San Juan, subject to review and adjustments by the auditors.
  - **Recommendation:** The CMP Governing Board is requested to approve the 2020 - 2021 California Montessori Project – San Juan Unaudited Actuals.
4. **Consideration of the 2020-2021 California Montessori Project – Shingle Springs Unaudited Actuals** (Attachment #18)
  - **Comment:** Brett Barley, Bryce Fleming, and Sabrina Silver will provide a brief summary of the 2020 - 2021 Unaudited Actuals for California Montessori Project – Shingle Springs, subject to review and adjustments by the auditors.
  - **Recommendation:** The CMP Governing Board is requested to approve the 2020 - 2021 California Montessori Project – Shingle Springs Unaudited Actuals.
5. **2021-2022 Air Quality Policy** (Attachment #19)
  - **Comment:** The Board reviewed a draft policy at its previous meeting and asked staff to continue working on the policy and share an updated policy at this meeting.
  - **Recommendation:** The CMP Governing Board is requested to approve the 2021-2022 Air Quality Policy as presented.
6. **2021-2022 Parent Volunteer Policy** (Attachment #20)
  - **Comment:** COVID-19 presents unique challenges related to parent volunteers on campus. CMP will need to update its Parent Volunteer Policy for this school year to account for COVID-19.
  - **Recommendation:** The CMP Governing Board is requested to review, provide recommendations, and potentially approve the 2021-22 Parent Volunteer Policy as presented.
7. **COVID Safety Plan** (Attachment #21)
  - **Comment:** The CMP-COVID Safety Plan has been updated in accordance with new industry guidelines.
  - **Recommendation:** The CMP Governing Board is requested to approve the updated COVID Safety Plan as presented.

## **8. Approval of Becky Marsolais onto Montessori Project Foundation (MPF) Board**

- **Comment:** The Board shall select a replacement officer for vacancy on the Montessori Project Foundation Board.
- **Recommendation:** The CMP Governing Board is requested to select and approve Rebecca Marsolais as an Officer of the MPF Board.

## **9. Appointment of Teacher Advisors to the Board**

- **Comment:** Per the Teacher Advisory Roles to the Board Policy, the CMP Governing Board shall appoint Teacher Advisors to regularly attend the governing board meetings to provide clarification and input from a teacher's perspective upon request.
- **Recommendation:** The CMP Governing Board is requested to approve the following staff members as Teacher Advisors to the Board:
  - American River: Teresa Lyday-Selby
  - Capitol: Elise Achimore
  - Carmichael: Emily Dinunzio
  - Elk Grove @ Bradshaw: Samantha Purcell
  - Elk Grove @ Elk Grove: Gabriele Rady
  - Shingle Springs: Alison Rosen
  - Orangevale: Susan Axtell

## **10. Teacher Assistant Recruitment and Retention Temporary Committee**

- **Comment:** The Board is requested to establish a short term staff recruitment committee to assist the Superintendent updating CMP's recruitment practices. .
- **Recommendation:** The CMP Governing Board is requested to appoint Renée Dall, Mickey Slamkowski, and Marwa Helmy to the Committee.

**Discussion Items:** Suggested Items for Discussion at Future Meetings presented by Board Members

### **Meeting Adjournment**

- **Recommendation:** The CMP Governing Board is requested to approve the adjournment of the September 13, 2021 regular meeting of the California Montessori Project Governing Board.

### **Upcoming Governing Board Meetings:**

- **2021-2022 School Year:** 10/4/21 (1<sup>st</sup> Monday; SS Hosting); 11/6/21 (Annual Meeting, Saturday); 12/13/21 (AR Hosting); 1/10/22 (OR Hosting); 2/14/22; 3/14/22 (CAR Hosting); 4/4/22 (1<sup>st</sup> Monday); 5/9/22 (CAP Hosting); 6/13/22.

### **PUBLIC NOTICES**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.